

Village of Dorchester Finance Committee Meeting

Date: March 27, 2019 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:45 pm.
2. In attendance were Trustee Schauer, Trustee Duranceau, Trustee Hardrath and Clerk-Treasurer Ruge.
3. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau to approve the bills and vouchers for March, 2019. Motion carried 3-0.
4. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau to adjourn the meeting. Motion carried 3-0. Meeting was adjourned at 6:52 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, March 27, 2019 7:00PM Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 7:00 pm.
2. Pledge of Allegiance was said.
3. Present were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer and Trustee Schwoch. Also present were Clerk-Treasurer Ruge, Water/sewer manager Rick Golz, Public Works Supervisor Clint Penney, Jeff DeMuth from MSA, John & Angie Miller, Jill Younker, Angela Harrell, Harold Reader and Kevin O'Brien – TP Printing. Trustee Derrico was absent.
4. No Public Input.
5. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve minutes of the February 27, 2019, Board meeting. Motion carried 6-0.
6. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve March, 2019 Audit Report. The April, 2019 (draft) Audit Report was received from Clerk-Treasurer. Motion carried 6-0.
7. Chief Gary Leichtman was not present to give monthly report.
8. Water/sewer manager Rick Golz reported there have been water issues due to large amount of snow melting. They were down to one pump at the lift station on Cty. Hwy. A during the heavy snow melting period, pump has been fixed since then. Ponds are starting to thaw. One water main break that is isolated and will be fixed after the grounds thaws.
9. Public Works Supervisor Clint Penney reported that American Asphalt will be bringing in cold mix to patch some streets. Memorial Hall bathrooms are on schedule for now.
10. Resident Jill Younker voiced her concerns about parking on N 4th Street. She said that the new residents (moved in last year) on N. 4th Street have been parking the street full, parking in front of mailboxes (no mail was delivered for days due to parking issues) and vehicles speeding.
11. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to have the Village attorney write an amendment for Ordinance 106 to include no parking on N. 4th Street from W. Washington Avenue to the end of Village Limits, with the exemption of Dorchester Days. Motion carried 6-0. This amendment will be reviewed at the next board meeting for possible approval.

12. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve contract with MSA Professional Services for Certified Survey Map creation on Parkside Drive/E 2nd Avenue for \$4,500. Motion carried 6-0.
13. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to have the Village attorney rewrite Ordinance 141: An Ordinance in Regard to Disorderly Conduct. Motion carried 6-0.
14. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to purchase ten concrete flower planters for village at \$380 each. Motion carried 6-0.
15. Recommendation(s) from employee committee regarding pay increase for part-time employee Sawyer Bach to \$14/hr with the understanding that he will be responsible for more tasks. Mr. Bach has been working the past three summers for the Village. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to approve wage increase to \$14/hr. Motion carried 5-1, President Rau opposed. The employee committee also recommended a pay increase for seasonal employee Jeremy Fiedler to \$17/hr. Motion was made by Trustee Duranceau, seconded by Trustee Schwoch to increase Mr. Fiedler's wage to \$17/hr. with back pay for anything already paid over 8 hours. Mr. Fiedler is also to remain as seasonal employee. Motion carried 5-1, Trustee Hardrath opposed.
16. An offer was made for \$120,000 to purchase of building and property at 250 Parkside Drive. Offer was accepted contingent upon board approval. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau to purchase property for \$120,000 plus closing costs. Motion carried 6-0. Motion was made by President Rau, seconded by Trustee Schauer to ask Advantage Community Bank for interest rate quotes for a loan for up to \$35,000 for 3 years or 5 years. Motion carried 6-0.
17. Motion was made by Trustee Schauer, seconded by Trustee Hardrath to approve the 2019 village insurance policy. Motion carried 6-0.
18. Motion was made by Trustee Hardrath, seconded by Trustee Schauer to approve the renewal of postage meter agreement for 3 years without service plan for \$42 per month. Motion carried 6-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to hold 2019 village wide garage sales June 6, 7, 8. Motion carried 6-0.
20. Clerk-Treasurer Brooke Ruge informed the board that Open Book date is Monday, April 15, 2019, from 1-3 pm and the date for the Board of Review is Monday, May 6, 2019, from 6-8 pm.
21. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to hold next meeting on April 16, 2019, immediately following organizational meeting. Motion carried 6-0.
22. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss recommendations from the Employee Committee regarding hiring full-time and part-time public works employee(s).**
23. Motion was made by Trustee Schauer, seconded by Trustee Duranceau to invite non-committee members, Clint Penney and Brooke Ruge, into Closed Session. Motion carried 6-0.
24. Motion was made by Trustee Schauer, seconded by Trustee Underwood to go into Closed Session. Motion carried 6-0.
25. Those present included President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer, Trustee Schwoch, along with PW Supervisor Clint Penney, and Clerk/Treasurer Brooke Ruge. Trustee Derrico was absent.

CLOSED SESSION

26. Resumed open session and the following actions were announced:

Motion was approved to authorize Public Works Supervisor and Employee Committee chairperson to offer full-time position to 1 of 3 applicants pending background checks. If first person does not accept position, then move onto the next person. Starting wage of \$18 per hour will be offered with 3 month review for potential raise and 6 month review also. Motion carried 6-0.

27. Motion was made by President Rau, seconded by Trustee Schauer to adjourn the meeting. Motion carried 6-0. Meeting was adjourned at 9:12 pm.

Brooke Ruge, Clerk-Treasurer